

COMMON COUNCIL MEETING MINUTES 06/26/2023

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, June 26, 2023. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor: Tara Tervort

Aldermen: Dan Greenwood
Dennis Wartgow
Terry Wilson
James Corbett
Anthony Their
Dixie Weidman
Michael Mader
Dina Bukachek - Excused

City Attorney: Bryce Schoenborn - Excused

City Administrator: Brentt Michalek

Also present: Shannon Greenwood, Bill Hoffman, Deb Hyde, Marvin Nevelier, Gary Wollerman, Mark Schoppe, Allen Pritzl, Mike Weidman

There was a motion by Alderman Weidman and seconded by Alderman Mader to adopt the agenda as presented. Motion carried.

There was a motion by Alderman Wartgow and seconded by Alderman Mader to approve the minutes for the Common Council meeting on May 22, 2023; Joint Review Board meeting on May 24, 2023; Plan Commission meeting on May 25, 2023; Committee of the Whole meeting on June 23, 2023; Zoning Board of Appeals meeting on June 19, 2023. Motion carried.

COMMUNICATIONS

Chief Nevelier participated in the 'Cops & Bobbers' on Saturday where 9 children were invited to join Price County Law Enforcement Officers, City of Park Falls Police Department Officers, Wisconsin Department of Natural Resources, and the Forest Service for a fun day of fishing.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

There was a motion by Alderman Weidman and seconded by Alderman Mader to approve Resolution 23-014 for the Adoption of Diversity & Inclusion Statement for Racial Equity in Project Delivery & Implementation.

COMMITTEE REPORTS

Finance – Alderman Weidman made a motion and seconded by Alderman Greenwood to approve paying the bills in the amount of \$163,323.49. Motion carried, 7-0.

Personnel – Nothing to report.

Board of Public Works – There is a request for snowmobile trail access from the Park Falls Sno Gypsies on City property located on the corner of 8th Street South. Relocating the trail will keep snowmobile traffic off 3rd

Avenue South. Motion by Alderman Wartgow and seconded by Alderman Greenwood to approve the access. Motion carried. Request for Class B Liquor License Permit by the Park Falls Fire Department during Flambeau Rama. Motion by Alderman Greenwood and seconded by Alderman Mader to approve the use. Motion carried. pavilion during Flambeau Rama. Motion by Alderman Greenwood and seconded by Alderman Mader to approve the permit. There is a proposal from American Engineering Testing for Geotechnical Services for stormwater management areas in Old Abe Memorial Park. Motion by Alderman Wartgow and seconded by Alderman Weidman to approve the proposal. Motion carried, 7-0. There is contractors' application for payment No. 1 from Francis Melvin in the amount of \$67,623.47 for the 1st and 2nd Avenue infrastructure project. Motion by Alderman Mader and seconded by Alderman Wartgow to approve. Motion carried, 7-0.

Public Services – There was a motion by Alderman Weidman and seconded by Alderman Mader to approve Ordinance 23-005 for creation of Parks, Recreation, and Historical Landmarks Advisory Committee. Motion carried.

CITY OFFICIALS' REPORTS

Mayor Tervort – Visited the Local Coho plant in Auburn, New York last week, their setup is impressive and interesting. They are testing several pieces of experimental equipment. They affirm that they selected Park Falls as a new location but are also considering just expanding and updating the poorly designed complex there.

City Administrator Michalek – Joint Review Board meeting on Wednesday to finalize the creation of TID No. 6. C & S Design has almost completed the designs for the new City offices at the library and will be submitting them to the State for approval soon. We will be auctioning off office equipment, but the Police Department will be taking some of the tables and chairs. There will likely be a 2-part bidding process, and we are looking at moving sometime in August. Concrete work outside can be started now. There is a lot of cleaning/condensing that needs to be done before we relocate items to the new location. Currently working on getting estimates for a new security camera system, panic buttons, and electronic door lock system. Met with the housing developer that is still very interested and committed to a project here in Park Falls, even though their WHEDA grant application was not awarded.

Clerk and Treasurer – Administrator Michalek reported that there is a pool party on Friday from 1-4 and lessons start next week.

Library Director Hyde – The book sale is currently active, and the goal is to have the new City offices area emptied before construction starts. Reviewed the new City office plans.

DPW Director Hoffman – Working on getting cost estimates for repairs at the current tennis court location to create new pickleball and basketball courts. Working on weed notices and 6 properties were sent to the contracted property maintenance company and have been mowed. Will be starting the City Forester notices soon.

Chief of Police Nevelier – Working on the cleanup list throughout the city, giving notices to properties that have had complaints. A Community Service Officer will be starting soon, working approximately 20 hours/week, handing ordinance violations, helping with traffic control and Flambeau Rama. The position is getting paid for through the CEP office at no cost to the city. The department is working on updating the policy and procedure manual, as some of the material is out of date. Officer Koller worked on a \$30-40,000 theft case and the DPW crew has been assisting on hauling in all the property that is recovered. The suspect was arrested and charged with felony and misdemeanor charges.

Fire Department – B. Hoffman reported that Chief is 7 weeks out from surgery and doing well. Department purchased an insulated shed to be used as a cooler at the Firemen stand as a walk-in cooler and storage. There is a county wide meeting in July, and they will be discussing protocol for sounding the tornado warning alarm.

At 6:29 there was a motion by Alderman Wartgow and seconded by Alderman Mader to convene into closed session, pursuant to Wisconsin Statutes 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Regarding Sludge Pits)

At 6:46 there was a motion by Alderman Wartgow and seconded by Alderman Weidman to reconvene into open session, for discussion and/or to take possible action on closed session items. Motion carried, 7-0.

Meeting adjourned at 6:47 p.m.

Prepared by: Shannon Greenwood, Executive Assistant