

## COMMITTEE OF THE WHOLE

08/10/2020

The Committee of the Whole met in regular session in the council chambers of the Park Falls City Hall at 5:00 p.m. on August 10, 2020. Mayor Michael Bablick called the meeting to order at 5:01 p.m. and the following members were present:

Mayor:	Michael Bablick
Aldermen:	Chris Hoffman Richard Scharp Michael Mader Dennis Wartgow James Corbett ---excused Anthony Thier Dina Bukachek---via phone Dan Greenwood
City Administrator:	Brentt Michalek
Attorney:	Bryce Shoenborn

Also present: Michelle Smith, Jerry Ernst, and via phone David Dryer and Karl Kemper

There was a motion by Alderman Mader and seconded by Alderman Thier to adopt the agenda and move the Public Services Committee Report to the top of the Committee Reports. Motion carried.

Under communications, Treasurer Smith informed the council that the City had applied for the CARES Subgrant that was being offered by the Wisconsin Elections Commission and the City has received \$1485.90. In addition, the City has received a refund of \$1,038 for their Workers Compensation policy. Finally, she reminded everyone there is an election on Tuesday, August 11, 2020.

There was no public comment.

Under Public Services, there was a public hearing for the airport in the matter of state and federal aid for the improvements at the Park Falls Municipal Airport. These improvements include upgrading the fuel system pedestal, installing a credit card reader; planning, designing and constructing the seaplane base, access road and motorized gate; performing pavement maintenance; planning, designing and constructing hanger(s) and associated taxilane(s); installing AWOS; constructing auto parking; and any necessary related work. There was no public comment. Resolution 20-015-Resolution petitioning the Secretary of Transportation for Airport Improvement Aid for the upgrade of the fuel system card reader and any necessary related work. Motion by Alderman Wartgow and seconded by Alderman Thier to approve this resolution. Motion carried, 7-0. KLM Engineering, Inc. submitted a proposal to clean out and evaluate the dry tanks, which is required by the DNR. This would include both of the 300,000 gallon and 250,000 gallon single pedestal towers and the two 90,000 gallon clearwell reservoirs for an amount not to exceed \$9,800. There was a motion by Alderman Greenwood and seconded by Alderman Mader to approve this proposal. Motion carried, 7-0.

Under Finance, Alderman Greenwood made a motion to pay the bills of \$315,740.88. Seconded by Alderman Scharp and motion carried, 7-0. On Friday, August 14, Brentt and Michelle will be meeting with all the department heads to start discussing the 2021 budget. Five out of nine individuals returned the city budget questionnaire and Brentt discussed the results that were compiled from the five responses. The procurement

policy was discussed. A motion by Alderman Mader and seconded by Alderman Greenwood to approve the procurement policy as presented. Motion carried.

Under Board of Public Works, the Chamber submitted a request for the Flambeau 40 bike race. They are asking for the intermittent closing of the following roads on September 5, 2020: Division St. from 9<sup>th</sup> Ave. S. to 5<sup>th</sup> Ave. S and 5<sup>th</sup> Ave. S from Division St. to County Hwy. E; and on September 6, 2020: 1<sup>st</sup> Ave. N from 9<sup>th</sup> Street N. to River Rd. Motion by Alderman Wartgow and seconded by Alderman Mader to approve the flambeau 40 bike race road closings. Motion carried. There was discussion from the council about an encroachment agreement from R-Store (GPM Southeast LLC) regarding the underground storage tanks located at 307 4<sup>th</sup> Ave. N. Encroachment is located along 2<sup>nd</sup> St. N and 5<sup>th</sup> Ave. N. The council wants the City Attorney to talk to GPM's attorney to discuss the life of the tank as well as possibly getting rid of the line in the agreement where it talks about "its successors and/or assigns".

There was nothing to report for personnel.

Administrator Michalek let the council that Veit will be staging either the end of this week or next week to start the demolition process of the downtown area. No matter what date they start on, they only have until September 30<sup>th</sup> to have everything completed. Brentt updated everyone that although we did not get approved for the \$50,000 fire truck grant, we will still probably get the grant through a different source. The O'Donnell shoe store purchase has been signed and the transaction should be complete within the next week. Regarding the raze orders, all of them have been delivered and two individuals have approached Brentt to discuss the order. The airport stump cutting progress has been halted for a little bit due to a piece of equipment being broke. All of the stumps are marked and there are roughly 30 stumps that will be cut. Lastly, Administrator Michalek informed the council that we are actively doing a patrol officer recruitment right now. The City is using WILENET (a site through Department of Justice) and the League of Wisconsin Municipalities.

There was a motion by Alderman Wartgow and seconded by Alderman Mader to convene into closed session, pursuant to Wisconsin Statutes 19.85(1)(e)-deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Regarding blighted business property within the City limits, for consideration of condemnation, raze order or eminent domain: 235 4<sup>th</sup> Avenue South and 259 4<sup>th</sup> Avenue South and another property that does not have an address) and (Regarding negotiations on the purchase of the property located at 110 2<sup>nd</sup> Ave. N.); and pursuant to Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion on performance evaluation and contract negotiations between City Administrator/Clerk and the City of Park Falls.) Motion carried, 7-0 at 5:56 p.m. All staff left closed session prior to discussing the Administrator's performance evaluation and contract. The Mayor performed remaining notes.

Motion to reconvene at 7:08 p.m. by Alderman Greenwood and seconded by Alderman Hoffman. Motion carried, 7-0.

The meeting adjourned at 7:09 p.m.

Michelle M. Smith  
Treasurer/Deputy Clerk