

COMMON COUNCIL MEETING MINUTES 3/25/2024

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, March 25, 2024. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor: Tara Tervort

Alderman: Dan Greenwood
Dennis Wartgow
Terry Wilson
James Corbett
Dixie Weidman
Anthony Their
Michael Mader
Dina Bukachek

City Attorney: Bryce Schoenborn - Excused

City Administrator: Brentt Michalek

Staff present: Shannon Greenwood, Deb Hyde, Marvin Nevelier, Larry Reas, Scott Schultz

Also present: Jeff Seamandel, Gary Wollerman, Mark Koller, Michelle Schmidt, Carol Mader

There was a motion by Alderman Wartgow and seconded by Alderman Mader to change the order of the Closed Session to C, A, and then B. Motion carried.

There was a motion by Alderman Wartgow and seconded by Alderman Mader to approve the minutes for the Parks & Recreation Committee meeting on February 22, 2024, the Common Council meeting on February 26, 2024, the Zoning Board of Appeals Committee meeting on March 6, 2024, the Personnel Committee meeting on March 7, 2024, and the Committee of the Whole meeting on March 11, 2024. Motion carried.

COMMUNICATIONS

Alderman Bukachek stated that Hines Park looks great, there was cleanup on the river frontage side. Mayor noted that B. Hoffman, G. Jarosinski, and S. Kennedy were at the Rural Water conference.

PUBLIC COMMENT

Gary Wollerman asked if the new City Hall location at the Library will have a drop box for water utility payments and it was noted that it will have to be on the North side of the building to maintain ADA accessibility.

NEW BUSINESS

There was discussion about the location of the Wednesday Night Live event this summer from June 19th through August 7th. There was a motion by Alderman Wartgow and seconded by Alderman Greenwood to approve the use of Preisler Park. Motion carried, 7-1. Discussed voting hours and the training for poll workers and practice ballots. There was a motion by Alderman Mader and seconded by Alderman Bukachek to approve the list of poll workers.

COMMITTEE REPORTS

Finance – Reviewed the contract for the 2023 audit. There was a motion by Alderman Greenwood and seconded by Alderman Wartgow to approve the Baker Tilly contract. Motion carried, 7-1. Discussion on

restructuring the City fees and will compile input from Alderman on the fee schedule. Alderman Weidman made a motion and seconded by Alderman Bukachek to approve paying the bills in the amount of \$196,475.58. Motion carried, 8-0.

Personnel – No report.

Board of Public Works – J. Seamandel reported that two companies had submitted bids for the Old Abe Park project and the bid opening was on March 13th. Both companies are reputable contractors. There is an Open House for the Safe Streets and Roads For All project plan at the Park Falls Library on March 27th from 5-7:00 p.m. The bid opening for the River Road/Heritage Road utilities projects this summer is scheduled for March 26th at 2:00 p.m. and that project will be awarded in April with the project expected to be completed by the fall. There was a motion by Alderman Wartgow and seconded by Alderman Weidman to approve the MSA Professional Services Agreement for CWF Application and Administration in the amount of \$40,500.00. Motion carried, 8-0.

Public Services – No report.

CITY OFFICIALS' REPORTS

Mayor – Will be working on the city fee restructuring.

City Administrator – Carpeting has been installed at new offices, still on target to finish as expected. Norvado will be moving the technology systems on the 28th and 29th of May, and we may have to close City Hall during that time. They are working on HVAC today and tomorrow and they are almost ready to start the drywall on the new library office area and mezzanine.

Library Director – April Calendar of events was reviewed. National Library Week is the second week in April, and all are welcome to participate. The Easter bunny will be at the Library on Friday from 9:30 – 11:00.

DPW Director – With the lack of snow removal work the crew has time and equipment to do tree clearing in the ROW for the upcoming water main loop near Heritage Lane to get a jumpstart on the project. Meeting with Hardwoods to see if they would be interested in the lumber.

Parks & Recreation Director – Interviewed the Lifeguard applicants.

Chief of Police Nevelier – Will be working on the nuisance policies soon and polishing up existing ordinances with Administrator.

Fire Department – The department had a controlled burn at a location on 5th Avenue last Saturday and everything went well.

At 6:10 there was a motion by Alderman Wartgow and seconded by Alderman Mader to convene into closed session, pursuant to Wisconsin Statutes 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Regarding Offer to Purchase Parcel ID# 50-271-2-40-01-23-5 15-024-18040); and pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Regarding Offer to Purchase Parcel ID# 50-271-2-40-01-23-5 15-024-12021 and Parcel ID# 50-271-2-40-01-23-5 15-024-12022); and pursuant to Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Regarding Park Falls Police Department Patrolman Position). Motion carried, 8-0. City staff Michalek, Greenwood, Hoffman, Nevelier, and Schultz present.

At 6:55 there was a motion by Alderman Mader and seconded by Alderman Thier to reconvene into open session, for discussion and/or to take possible action on closed session items. Motion carried, 8-0.

The meeting was adjourned at 6:56 p.m.

Prepared by: Shannon Greenwood, City Clerk