

COMMON COUNCIL ANNUAL ORGANIZATIONAL MEETING 4/16/2024

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Tuesday, April 16, 2024. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor: Tara Tervort

Alderman: Dan Greenwood
Dennis Wartgow
Terry Wilson
James Corbett
Anthony Their
Dixie Weidman
Michael Mader
Dina Bukachek

City Attorney: Bryce Schoenborn

City Administrator: Brentt Michalek

Staff present: Shannon Greenwood, Bill Hoffman, Becky Michels, Deb Hyde, Michael Durmeyer

Also present: Jeff Seamandel

There was a motion by Alderman Wartgow and seconded by Alderman Weidman to adopt the agenda as revised. Motion carried.

COMMUNICATIONS

Alderman Bukachek notes that the smell from the sludge pits on the former paper mill property is back. Administrator Michalek stated that they will begin pumping that into our wastewater system next week and it will take a few weeks to complete.

PUBLIC COMMENT

No Public Comment

NEW BUSINESS

Mayor Tervort read the Arbor Day Proclamation to the Council and noted that we will be installing the new 'Tree City USA' signs at the City entrances. The Administrator is recommending that the City switch their permitting software to Cloud Permitting. The new software will help with street light outages, fire inspections, and law enforcement issues. The initial cost includes the importation of our data, but the annual cost is less than the existing software. Alderman Wartgow made a motion and seconded by Alderman Weidman to approve the amount of \$6,250.00. Motion carried, 8-0.

ORGANIZATION

There was a nomination by Alderman Wartgow to elect Alderman Mader for Council President. Alderman Weidman made a nomination to elect herself for Council President. The Council cast ballots with Mader receiving 2 votes and Weidman receiving 6 votes. There was a recommendation by the Mayor to designate the Price County Review as the official newspaper and to designate Forward Bank as the official depository. The Mayor also appointed William Hoffman as the Weed Commissioner and City Forester. Mayor Tervort also made recommendations for the council committees. She also made a recommendation for the following

individuals to serve on the plan commission: Gary Wollerman, Michelle Scharp, Dixie Weidman and Michael Mader. The library appointments presented by the Mayor are as follows: Seth Carlson, Susan Reineck, and Dina Bukachek. The Board of Review members that were recommended were Tara Tervort, Shannon Greenwood, Dixie Weidman, Tony Their and Terry Wilson. Dennis Wartgow and Mike Weidman were appointed to the Zoning Board of Appeals by Mayor Tervort. Dan Greenwood was appointed to the Room Tax Commission. Alderman Wartgow made a motion and seconded by Alderman Mader to approve all of the Mayor appointments. Motion carried.

Finance – Alderman Weidman made a motion and seconded by Alderman Bukachek to approve paying the bills in the amount of \$194,749.32. Motion carried, 8-0.

Board of Public Works – Jeff Seamandel reviewed the proposed Safe Streets and Roads for All Action Plan that will be used to better understand the transportation and mobility network and ways to make it safer for all users. Alderman Wartgow made a motion and seconded by Alderman Wilson to approve the SS4A Action Plan. Motion carried. Reviewed the bids that were submitted for the 2024 Utility Improvement Project. A total of 5 contractors submitted bids. A-1 Excavating was the lowest bid, approximately \$150,000 lower than the next highest, and they did the Boettcher Road, County E, and the 2023 Water Utility Improvement Project. They would start May 13-16 and expect substantial completion by the end of October. Roads will not be open to through traffic but will be accessible to local traffic. There was a motion by Alderman Wilson and seconded by Alderman Mader to award the bid to A-1 Excavating. Motion carried, 8-0.

Public Services – Nothing to report.

Personnel – Police Department had an incident on Saturday, they are currently attending a de-briefing tonight and the City provided light snacks. Mayor Tervort commented on their professionalism and handling of the situation.

The meeting was adjourned at 5:50 p.m.

Prepared by: Shannon Greenwood, City Clerk