

## COMMITTEE OF THE WHOLE

5/11/2020

The Committee of the Whole met in regular session in the library at 5:00 PM on Monday, May 11, 2020. Mayor Michael Bablick called the meeting to order at 5:06 PM and the following members were present:

Mayor: Michael Bablick

Aldermen: Chris Hoffman  
Richard Scharp--Absent  
Michael Mader  
Dennis Wartgow  
James Corbett—via phone  
Anthony Thier—via phone  
Dina Bukachek  
Dan Greenwood

City Attorney: Bryce Schoenborn

City Administrator: Brentt Michalek

Also present: Jerry Ernst, Mark Weddig, and David Dryer via phone and Scott Hilgart via phone

There was a motion by Alderman Mader and seconded by Alderman Hoffman to adopt the agenda as presented. Motion carried.

In communications, Mayor Bablick had Attorney Schoenborn address the concerns of closed session and the items that necessitated the need for them. He also noted that city hall has been busy and productive. City Administrator Michalek mentioned that the City received a CARES Act Grant in the amount of \$20,000 for the airport. Treasurer/Deputy Clerk Smith made note of the fact that everything is in place for the May 12, 2020 special election. There were over 250 absentee requests that have been received. Alderman Mader mentioned that the athletic field banquet cleared approximately \$6,500.00.

During public comment, Mr. Weddig asked the council what the next project is for the athletic field. Alderman Mader stated that he was unsure and would check with the Park Falls Area Community Development Corporation.

Under the Finance Committee report, there was discussion on the ratification of shutdown activities and expenses. There was a motion by Alderman Wartgow and seconded by Alderman Mader to approve the amount of no more than \$12,540.00 to pay Public Administration Associates, LLC for the wage and compensation study (\$8,900), fee schedule study (\$1,540) and the personnel/employee manual (\$2,100). Motion carried 7-0. There was a motion by Alderman Wartgow and seconded by Alderman Bukachek to approve payment of \$66,240.84 for the Hines Park playground. Motion carried, 7-0. All playground should be taken down by July 1<sup>st</sup> and the new playground should be put up shortly after that. There were numerous items that Graef has been working on for the City of Park Falls. Work order 2 was in the amount of \$14,900 and was for the downtown survey work; work order 3 was in the amount of \$29,760 and was for the zoning map and ordinance update which included a planned unit development overlay district and a digitized version of the City's zoning map; work order 4 was in the amount of \$86,500 and was for the community visioning sessions, the downtown master plan and the downtown park schematic design; work order 5 was in the amount of \$32,100 which included the demolition and site preparation construction documents, bidding assistance and construction administration, field measurement, as-built drawings of Wells Fargo building, the WEDC site assessment grant writing assistance and the property boundary survey; work order 6 was in the amount of \$40,200 which was the

inspection of limited asbestos, lead and hazardous materials. The last bill from Graef was for ECS Midwest, LLC in the amount of \$7,435 for the subsurface exploration and geotechnical. Motion by Alderman Hoffman and seconded by Alderman Greenwood to approve the bills from Graef in the amount of \$210,895.00. Motion carried, 7-0. Motion by Alderman Mader and seconded by Alderman Bukachek approve the bill from Hueckman Auction Company for \$1,700 in advertising for the auction for the downtown buildings. Motion carried 7-0. Motion by Alderman Mader and seconded by Alderman Greenwood to approve payment of \$3,500 to iWorQ Systems for the permitting and ordinance enforcement software. Motion carried, 7-0. Motion by Alderman Greenwood and seconded by Alderman Hoffman to approve the payment of \$1,880.88 to ArchiveSocial for archiving the social media city accounts. Motion carried, 7-0. Motion by Alderman Mader and seconded by Alderman Greenwood to approve the amount of \$12,000 to Keep Safety Simple, LLC for updating the safety manual and getting all the city crew up to date with safety. Motion carried, 7-0. There was a motion by Alderman Greenwood and seconded by Alderman Bukachek to pay the bills in the amount of \$705,707.97. Motion carried, 7-0.

For the Board of Public Works, Administrator Michalek updated the council on the annexation of Eisenstein Township lands at the Park Falls Municipal Airport. Alderman Mader made a motion and seconded by Alderman Wartgow to approve the following ordinances: Ordinance No. 20-002: Ordinance of Annexation for Town Island to include the following parcel: 50-004-2-40-01-12-5-05-001-10000. And Ordinance No. 20-003: Ordinance of Annexation to include the following parcels: 50-004-4-40-01-18-5 05-004-20000; 50-004-4-40-01-07-5 05-016-10000; 50-004-4-40-01-07-5 05-013-10000; 50-004-440-01-075 05-013-20000. Motion carried. Motion by Alderman Mader and seconded by Alderman Wartgow to approve the lease agreement with the Snow-Gypsies of Park Falls, Inc. which would allow them to lease the northern most two (2) garage bays of the building located at 64 South Case Avenue for the amount of \$1,650 for the first year. After the first year, a discussion will occur when all utility bills are presented. Motion carried. There was discussion on stump removal for the Park Falls Airport Sea Plane Bay. A quotation of \$3,190.00 was presented and discussed. There was a motion by Alderman Mader and seconded by Alderman Greenwood to approve this quotation. Motion carried, 7-0.

For the public service committee, the Mayor informed everyone that the new garbage cans are now in place. If someone forgot to place their can out on the street for the exchange to happen, they are now responsible for bringing their can to the transfer station to get it exchanged.

There was nothing to report for the personnel committee.

There was a motion by Alderman Wartgow and seconded by Alderman Mader to convene into closed session for the following items: Pursuant to Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Recommendation for General Laborer; and pursuant to Wisconsin Statutes 19.85 (1)(e) - Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Regarding TIF 5 borrowing and Developers Agreement for lands listed (159 2nd Ave North 50-271-2-40-01-23-5 15-024-13010); and pursuant to Wisconsin Statutes 19.85 (1)(e) - Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Regarding TIF 5 borrowing and Developers Agreement for lands listed (239 2<sup>nd</sup> Avenue North 50-271-2-40-01-23-5 15-024-08090 50-271-2-40-01-23-5 15-024-08120); and pursuant to Wisconsin Statutes 19.85 (1)(e) - Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Regarding the consideration of financial assistance of Park Falls Management, LLC. (Paper Mill). Motion carried, 7-0. Went into closed session at 6:26 p.m. Motion by Alderman Wartgow and seconded by Alderman Greenwood to reconvene into open session at 7:29 p.m. Motion carried, 7-0.

The meeting adjourned at 7:29 p.m.

Michelle M. Smith  
Treasurer/Deputy Clerk