

COMMON COUNCIL MEETING MINUTES 1/12/2026

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, January 12, 2026. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier - Excused Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels, Larry Reas, Jody Eckert

Also present: Jennifer Trader, Community Development Specialist - MSA, Gary Wollerman, Amy Benedict

ADOPT THE AGENDA - Motion by Weidman/Mader to adopt the agenda as presented. Motion carried.

APPROVAL OF MINUTES - Motion by Mader/Bukachek to approve the Minutes for the Plan Commission meeting on December 4, 2025, the Common Council meeting on December 8, 2025, and the Finance Committee meeting on December 16, 2025. Motion carried.

COMMUNICATIONS – Jim Corbett shared information regarding the Learn to Connect event at the Chequamegon High School on January 15th from 9:30-10:00. Mike Mader shared that he received positive feedback compliments about the City from his new neighbors. Dina Bukachek inquired about the seasonal lights at Old Abe Memorial Park.

NEW BUSINESS

- A. Resolution 26-001 – Prohibiting the use of excessive force for non-violent civil rights demonstrations.
- B. Resolution 26-002 – Authorizing resolution to commit match funds.
- C. Resolution 26-003 – Residential anti-displacement and relocation assistance plan for CDBG programs.
- D. Resolution 26-004 – Authorizing resolution to submit a CDBG grant application. The City contracted with MSA to provide services related to creating a comprehensive plan. J. Trader present via Zoom to discuss resolutions that are required for approval as per the CDBG application that the City has applied for to fund most of that project. Motion by Wartgow/Greenwood to approve Resolutions 26-001, 26-002, 26-003, and 26-004. Motion carried.
- E. Environmental Remediation of Raze Order Properties - Inspections of the two properties were completed, and there were small amounts of asbestos that need to be removed at both properties. If both were remediated at the same time the total cost would be \$3,082. Motion by Weidman/Mader to conduct remediation and proceed with controlled burn on both properties. Motion carried.

- F. Resolution 26-005 - Transfer of Real Estate – Survey completed on a portion of Saunders Avenue that is a public street but technically owned by the Park Falls Country Club. Motion by Mader/Wartgow to approve Resolution 26-005.
- G. Housing RFP Submissions – Anticipating 3 proposals, will notify the Council after deadline. Proposals to be reviewed at the next meeting.
- H. Goals, Objectives, & Priorities – Several items were checked off the list over the past year. Discussed Wayfinding signage, pickleball courts, and the Train Depot. No ranking was provided, but consensus to proceed to with the list.

COMMITTEE REPORTS

Finance

- 1. Payment of Bills –Motion by Weidman/Bukachek to approve paying the bills in the amount of \$230,948.02.
Motion carried, 7-0.

DEPARTMENT HEAD REPORTS

Administrator Kluver – Received response from DOT regarding our request for lowering the speeds on Highway 13, stating that they will not reduce the speed limits within the City. .

Jody Eckert – The Library is open on Saturdays again and it has been busy, an indication it was warranted. Received a \$1,000 award from Marshfield Clinic to help cover program related expenses, and another \$500 donation from the farm bureau to support the purchase of dairy themed books or activities that promote dairy farming. M. Homann has resigned from the Library Board, he served as president for almost 40 years.

Becky Michels – There was a fraudulent check caught on December 5th that was stopped, and subsequently 3 others, that will be refunded. We have already implemented Positive Pay, a fraud prevention service. The Auditors started their preliminary work last week.

Bill Hoffman - The new general laborer/Assistant wastewater operator started on January 5th and is scheduled for some training. The crew started scraping the streets today and tomorrow, please have patience.

Shannon Greenwood – The deadline for filing a declaration of candidacy was on January 6th, and Dennis Wartgow, Jim Corbett, Gary Wollerman, Amy Benedict, and Dina Bukachek will be on the April 7th ballot. There is no primary scheduled for February.

Chief Nevelier – Suspect taken into custody from the incident on January 4th, and the victim suffered minor frostbite issues. Currently working on sidewalk shoveling compliance and giving a couple days before citing and turning over to snow removal contractor.

Chief Reas – been fairly quiet, with a few lift assists and no chimney fires.

The meeting was adjourned at 5:57.

Prepared by: Shannon Greenwood, City Clerk