

COMMON COUNCIL MEETING MINUTES 10/27/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, October 27, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn - Excused
City and Zoning Administrator:	Scott Kluver

Staff present: Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels

Also present: Gary Wollerman, Victor Ambrose

ADOPT THE AGENDA - Motion by Mader/Wilson to adopt the agenda as presented. Motion carried.

APPROVAL OF MINUTES - Motion by Weidman/Bukachek to approve the Minutes for the Common Council meeting on October 13, 2025, and the Parks, Recreation, and Historical Landmarks Committee meeting on October 21, 2025. Motion carried.

COMMUNICATIONS – Alderman Mader commented on the impressive turnout at Old Abe Park for Fright Fest. Mayor Tervort noted that the Deck the Halls Park Falls event is scheduled for November 29th. Alderman Wilson discussed how DPW have flattened some of the divots on 5th Avenue. DPW Director Hoffman stated that there was a little over \$10,000 in revenue from the surplus auction for sale of the plow truck, fuel truck, pickup truck, and a few other items.

PUBLIC COMMENT – Victor Ambrose, President of the School Board shared an invitation to attend the annual school board meeting scheduled for October 28th at 6:00 pm in the North Campus Library. 123 dual credits were taken by students, of which 642 college credits were earned, totaling \$87,848.60 worth of tuition savings. Gary Wollerman would like the Committee of the Whole to write a letter urging the government go back to work.

NEW BUSINESS

- A. Chicken Coop Permit – 817 Atwood Avenue – There were no concerns from neighbors or Police Department. Motion by Wilson/Mader to approve. Motion carried, Wartgow voting no.
- B. Public Hearing and Approval of Zoning Ordinances – Opened the Public Hearing at 5:12 pm. Mayor Tervort opened the floor for discussion. Called three times. Closed the Public Hearing at 5:13. Two zoning ordinances are recommended for approval by the Plan Commission establishing rear-yard setbacks for accessory structures in the C-1 and C-2 districts. In addition, they remove language that is

complicated and dated. Motion by Weidman/Mader to approve Ordinance 25-028 and Ordinance 25-029. Motion carried.

- C. Athletic Complex RFP Selection –Joint Ad-Hoc Committee reviewed four proposals from the recent RFP. After considering factors such as experience, understanding of the facilities, and cost, the committee is recommending Point of Beginning, Inc. If both Council and School agree with selection, a contract would be prepared for the City to enter into. Motion by Wartgow/Greenwood to approve Point of Beginning, Inc. for design and engineering services. Motion carried, 8-0.
- D. 2026 Capital Budget – Prepared a policy and a structure to identify various capital projects and how they can potentially be funded in future years. Have identified items that are necessary to consider for 2026 with the limited funds. We need to be conservative but also need to move forward to not hinder future efforts. Motion by Wartgow/Weidman to approve the 2026 Capital Budget. Motion carried, 8-0.
- E. Wage Adjustment – The previously approved wage adjustment created a compression issue with one position, and this adjustment resolves that. Additionally, it includes a 3% increase for the various Fire Department wages and stipends. Motion by Wartgow/Greenwood to approve. Motion carried, 8-0.

COMMITTEE REPORTS

Finance

- 1. Payment of Bills –Motion by Bukachek/Weidman to approve paying the bills in the amount of \$31,063.67. Motion carried, 8-0.

Chief Nevelier noted that Seth Fohr's last day will be November 2nd, he is transferring to Taylor County, and we have interviewed a viable replacement candidate.

Director Hoffman noted that Larry Reas is attending the Honor Flight in Washington, D.C.

The meeting was adjourned at 5:54.

Prepared by: Shannon Greenwood, City Clerk