

## COMMON COUNCIL MEETING MINUTES 11/10/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, November 10, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

<b>Mayor:</b>	Tara Tervort
<b>Alderman:</b>	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
<b>City Attorney:</b>	Bryce Schoenborn
<b>City and Zoning Administrator:</b>	Scott Kluver

**Staff present:** Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels, Larry Reas, Jody Eckert

**Also present:** Gary Wollerman

**ADOPT THE AGENDA** - Motion by Wartgow/Mader to adopt the agenda with changes. Motion carried.

**APPROVAL OF MINUTES** - Motion by Bukachek/Weidman to approve the Minutes for the Common Council meeting on October 27, 2025. Motion carried.

**COMMUNICATIONS** – Mayor Tervort noted that Parks & Rec. committee will be decorating Old Abe Memorial Park on Saturday for the Deck the Halls Park Falls event. Alderman Mader noted that you can still get a Memory Wreath if interested.

### NEW BUSINESS

- A. Public Hearing: 2025 Municipal Tax Levy– Opened the Public Hearing at 5:04 pm. Mayor Tervort opened the floor for discussion. Called three times. Closed the Public Hearing at 5:04.
- B. Resolution 25-008 Adopting the 2025 Municipal Tax Levy – The proposed levy amount of \$1,549,559 will keep the mill rate for the City the same as last year. Motion by Wartgow/Weidman to approve Resolution 25-008. Motion carried, 8-0.
- C. Review of 2026 Operating/Debt/Capital Budgets – Last opportunity to adjust prior to final adoption in December.
- D. 2026 Water & Sewer Budget – Appears that the Water Utility is bringing in adequate revenue to meet the anticipated expenses. Recommend applying for simple rate case with PSC on annual basis. Anticipated that in 2026 the Sewer Utility will meet its operational expenses and have funds for some requested capital improvements. In the future funds will be necessary to modernize and be more energy efficient. Motion by Weidman/Wilson to approve. Motion carried, 8-0.
- E. Approval and Release of RFP for Tower Road Housing Development – This would solicit for housing development proposals for the City owned property on Tower Road. It can be sent directly to any known developer, also utilize the League website. Earliest would be 2027 for any actual movement on site. If

approved, it would be released at end of month and be due in early January. Motion by Wilson/Bukachek to approve and release the RFP. Motion carried.

- F. Ordinance 25-030 Excavation of Streets, Alleys, Public Ways, and Grounds – Bond; Deposit – Changes are necessary due to inconsistent enforcement of the ordinance and the difficulty in many cases of requiring a bond for minor work. It is important that our ordinances mirror our practices to make sure that we are consistent in how we apply the rules. Motion by Weidman/Mader to approve Ordinance 25-030. Motion carried.
- G. Agreement with CliftonLarsonAllen LLP for Audit Services – The agreement has been reviewed by Atty. Schoenborn and there are no items of concern. Motion by Greenwood/Weidman to approve. Motion carried, 8-0.

## **COMMITTEE REPORTS**

### **Finance**

- 1. Payment of Bills –Motion by Bukachek/Weidman to approve paying the bills in the amount of \$89,219.58. Motion carried, 8-0.

Mayor Tervort welcomed Jody Eckert, Library Director. Note that there may not be a Nov 24<sup>th</sup> meeting.

Administrator Kluver noted that looking into December we will have TIF budgets, final budget adoption, and release of 2 RFPs. He will contact MSA to start looking at the Comprehensive Plan grant for next year. In January there is a list of projects/topics for review.

Jody Eckert – Today was her first day as the new Library Director. Introductions and welcome.

Becky Michels - Finished open enrollment on October 31<sup>st</sup> and there were 5 employees that opted out of the Health Insurance.

Bill Hoffman – Posted an ad for the Assistant Wastewater/General Laborer position and have received a few applications, and the deadline is November 25<sup>th</sup>.

Shannon Greenwood – Reminder that December 1<sup>st</sup> is the first day that you may take out papers for the April 7<sup>th</sup> general election.

Chief Nevelier – The recruit completed his psychiatric evaluation today, and upon passing will be moving forward with training. Coffee with Cops event was held at the Waterford with a positive response.

The meeting was adjourned at 5:39.

**Prepared by: Shannon Greenwood, City Clerk**