

## COMMON COUNCIL MEETING MINUTES 6/09/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, June 9, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

Mayor:	Tara Tervort
Alderman:	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
City Attorney:	Bryce Schoenborn
City and Zoning Administrator:	Scott Kluver

**Staff present:** Shannon Greenwood, Bill Hoffman, Marvin Nevelier, Becky Michels

**Also present:** Gary Wollerman, Helen Graham, Leon Graham, James Gelina, Victor Ambrose, Kortney Veitengruber

There was a motion by Alderman Weidman and seconded by Alderman Mader to adopt the agenda as presented. Motion carried.

There was a motion by Alderman Wartgow and seconded by Alderman Wilson to approve the minutes for the Common Council meeting on May 12, 2025. Motion carried.

**COMMUNICATIONS** – Alderman Mader noted that the Beautification Committee hung the hanging baskets in the downtown.

**PUBLIC COMMENT** – James Gelina, N15544 Ash Street – concerned about lift station near his home stating that it has been a problem for 15-20 years. This item is on the June 23<sup>rd</sup> Council meeting Agenda. Helen Graham 274 5<sup>th</sup> Avenue North – concerned about amount of dust from PF Hardwoods that is settling in their yard and even creeping into the inside.

### NEW BUSINESS

Opened the Public Hearing for Resolution 25-005 -Vacating 3<sup>rd</sup> Avenue South: The Mayor called three times for comments, questions, or concerns. Motion by Alderman Wartgow and seconded by Alderman Mader to approve Resolution 25-005-Vacating 3<sup>rd</sup> Avenue South. Motion carried. Reviewed CMAR Report. Motion by Alderman Greenwood and seconded by Alderman Wilson to approve Resolution 25-004-CMAR Report. Motion carried. Reviewed 2025-2026 Liquor License applications for approval and renewal. Chief Nevelier's report noted the number of issues has decreased considerably from prior years. Motion by Alderman Wartgow and seconded by Alderman Mader to approve. Motion carried. Motion by Alderman Mader and seconded by Weidman to approve the Temporary Class B Liquor License application from Young Professionals for the 4<sup>th</sup> of

July event. Motion carried. Motion by Alderman Bukachek and seconded by Alderman Wilson to approve the Temporary Class B Liquor License from the Chamber for Wednesday Night Live. Motion carried. Motion by Alderman Wilson and seconded by Alderman Bukachek to approve the Temporary Class B Liquor License from the Chamber for Flambeau Rama. Motion carried. The Mayor requested revisiting the Cell Tower Lease Buyout offer. The subsequent offer is less than the original. Motion by Alderman Wartgow and seconded by Alderman Greenwood to approve the buyout with the condition that the City maintains a perpetual easement to keep our EMS repeater on that tower. Motion carried. Motion by Alderman Wilson and seconded by Alderman Mader to create the Athletic Complex Committee to engage with the School District with regards to the track facilities. Motion carried. The Mayor would like to appoint herself, Administrator Kluver, Alderman Wartgow and Alderman Weidman to the Committee. Motion by Alderman Wilson and seconded by Alderman Greenwood to accept the appointments. Motion carried.

## **COMMITTEE REPORTS**

**Finance** – There was a motion by Alderman Bukachek and seconded by Alderman Corbett to approve paying the bills in the amount of \$315,826.84. Motion carried, 8-0.

**COMMITTEE OF THE WHOLE ITEMS** – Administrator Kluver discussed the proposed Elected Officials Manual stating that it would be good to review and give to incoming elected officials. Atty. Schoenborn will review prior to final approval and the document will be on a future agenda.

## **CITY OFFICIALS' REPORTS**

Mayor Tervort has started a quarterly video to be posted on social media with the intention of being transparent about what is happening in the City and to give the public an opportunity to ask questions or comment.

Administrator Kluver has revisited the Raze Order list and is pushing for action to address some of those properties. He noted that he will be starting the capital budget process soon and that an intern is starting on Friday as well. The City will be doing a series of RFPs to review services. Baker Tilly is expected to be presenting on the Audit at the next meeting.

City Clerk Greenwood stated that the swimming pool is officially open as of today and there are 11 Lifeguards this year.

PW Director Hoffman gave an update from MSA on the 2024 utility project. A1 will be back June 16<sup>th</sup> to finish shoulders and final completion July 1<sup>st</sup>. Janke Builders, the landscapers and concrete workers have been at the Park with still few items to complete including countertops and plumbing installation. The rest of the pavilion roofing material arrived today. There are 5 summer crew members and 4 are new. Park grand opening is scheduled with MSA proving ice cream to first 200 people on July 23<sup>rd</sup>. DPW crew built cornhole boards to add to the amenities at the Hines Park and will be updating the existing horseshoe pit that is in disrepair.

Chief of Police Nevelier: Wi-Fi has recently been installed at Old Abe Memorial Park and a security camera will be ordered tomorrow to provide 24-hour surveillance to hopefully deter any vandalism.

The meeting was adjourned at 6:07

**Prepared by: Shannon Greenwood, City Clerk**