

## **FINANCE COMMITTEE MEETING MINUTES – 7/28/2025**

<b>Government Unit Conducting Meeting:</b>	<b>Finance Committee</b>
<b>Date:</b>	<b>July 28, 2025</b>
<b>Time:</b>	<b>4:00 P.M.</b>
<b>Place:</b>	<b>410 Division Street, Park Falls, WI 54552</b>

**Members of the Finance Committee Present: Mayor Tara Tervort, Dina Bukachek, Dan Greenwood, and Dixie Weidman**

**Staff: Scott Kluver, Shannon Greenwood, Becky Michels**

The meeting was called to order by Finance Committee Member Dixie Weidman at 4:00 pm.

Review Quarterly Financial Report – Department Heads are now getting their financial reports monthly and should be hovering right around the 50% mark. DPW has a few salary line items that are up and some that are down due to where they are working, for instance the improvements that they made to the Mayor's office over the winter months have the City Hall line item up. Clerk fees are tracking to be up, as well as cemetery and burial fees. We will be adding more detailed line items to some of the different accounts to give more detail and information for budgeting. We do receive transportation aids in July which will be reflected in the next quarter, as well as the smaller shared revenue portion.

Discussion on Capital Improvement Plan – The plan has been modified but needs to be refined with more detail. and the bulk of the items are for DPW. Discussed the potential of some of the lesser dollar amount items being removed from CIP and purchased through operating supplies. Next step would be to invite department Heads to better define and prioritize these items.

The meeting was adjourned at 4:41 p.m.

**Prepared by: Shannon Greenwood, Clerk**