

**COMMON COUNCIL**  
**8/12/2019**

The Common Council of the City of Park Falls met in regular session in the council chambers of the Park Falls city hall at 5:00 PM on Monday, August 12, 2019. Mayor Michael Bablick called the meeting to order and the following members were present:

Mayor:	Michael Bablick
Aldermen:	Chris Hoffman -- Excused – Came in at 5:15 Richard Scharp Michael Mader Dennis Wartgow James Corbett -- Excused Anthony Thier Dina Bukachek Dan Greenwood
City Attorney:	Bryce Schoenborn

Also present: Steve Kubacki, Jerry Ernst, Peg Zaemisch, Pete Maynard, Larry Reas, David Dryer, Phil Bochler, Bonnie Dryer, Harley Sampson, Brentt Michalek, Scott Hilgart and Jack Zahn.

The minutes of the 7/08/19 Council meeting were presented. Moved by Alderman Mader and seconded by Alderman Thier to approve the minutes as presented. Motion carried.

In communications, Mayor Bablick informed the council he will be enforcing parliamentary procedure in upcoming meeting. The bleachers are all done! There will be a walk through on Wednesday, August 14 at 2 p.m. There are six spots specifically for those that are in wheelchairs. Alderman Bukachek inquired about the signs that were supposed to be posted for semis and trucks on 2<sup>nd</sup> Avenue North and Division Street.

In public comment, Harley Sampson informed the council that he had previously turned in a list of all the houses he saw that were in need of being fixed. More and more houses are becoming dilapidated. Pete Maynard from the Chamber thanked the City for a successful Flambeau Rama. There will be a follow-up meeting at 6:30 p.m. on August 20<sup>th</sup> at AJ's for those that are interested. Brentt Michalek introduced himself as one of the candidates for the administrator position...see further in minutes for approval of chosen candidate after closed session. Interim City Administrator Steve Kubacki thanked the mayor, council and all staff for their hard work these past few months. There will be a grill out on his last day...stay tuned!

Plan Commission Recommendations were as follows: Motion by Alderman Mader and seconded by Alderman Bukachek to approve the CSM subject to the quick claim deed being recorded for Gov. Lot 1 of Section 2-Township 40 North, Range 1 West. Motion carried. Motion by Alderman Greenwood and seconded by Alderman Mader to approve the change of

zoning for parcel 271-1088-08 at 344 Sherry Avenue from an R-2 to C-1. Motion carried. Motion by Alderman Mader and seconded by Alderman Greenwood to certify the CSM for 1442 4<sup>th</sup> Avenue South, Govt. Lot 1 of Section 26 and Govt. Lot 6 of Section 25. Motion carried.

Interim Administrator Kubacki presented quite a few MSA agreements to the Council. The first one (see attachment A-1 for complete details on agreements) was an umbrella agreement with no cost to the council. Motion by Alderman Wartgow and seconded by Alderman Thier to approve this motion. Motion carried. The second one was a professional service agreement for TID #5 with an estimation fee of \$5,000. Motion by Alderman Mader and seconded by Alderman Greenwood to approve this. Motion carried, 7-0. Motion by Alderman Mader and seconded by Alderman Wartgow to approve a professional service agreement for Non TID Services with an estimation fee of \$2,500. Motion carried, 7-0.

There was a motion by Alderman Wartgow and seconded by Alderman Hoffman to approve the personnel minutes of July 22, 2019. Motion carried. Alderman Thier made a motion and seconded by Alderman Bukachek to approve the personnel minutes of August 8, 2019. Motion carried. Alderman Wartgow had nothing else to report.

Alderman Bukachek presented the Finance Committee report. There was a motion by Alderman Hoffman and seconded by Alderman Greenwood to approve the finance minutes of July 8, 2019. Motion carried. Moved by Alderman Scharp and seconded by Alderman Greenwood to approve payment of the bills in the amount of \$514,885.42. Motion carried, 7-0

Alderman Thier had nothing to report for the Board of Public Works except that the next meeting is tentatively scheduled for September 3, 2019 due to the Labor Day holiday.

Alderman Mader had nothing to report for the Public Services Committee.

Under the Mayor's report, Mayor Bablick presented the revised job description for the City Administrator/Clerk. Motion by Alderman Greenwood and seconded by Alderman Mader to approve this job description. Motion carried.

Interim Administrator Steve Kubacki presented his report. He updated the Council on the first draft of the TIF #5 project plan that was prepared by MSA. The plan is for this to go to the Plan Commission on the 22<sup>nd</sup> of August and then to the City Council at the September 9, 2019 meeting. There will also be a presentation by MSA to the Council on the 9<sup>th</sup> for any questions that anyone has. Mr. Kubacki explained that taxes above the base amount would stay within the TIF for new development/redevelopment. (This is called the tax increment...difference from base amount and new development) TIFs are a source of revenue for infrastructure. He also discussed with the council that the department heads are working on creating a performance budget, which is a 2 or 3 step process. This is a learning process for all of those involved. Going to this type of budget will enhance the annual line item budget that the City Council has routinely reviewed and approved on an annual basis in the past.

City Attorney Schoenborn had nothing to report for his report except for the fact that he is now the proud papa of three boys!

Interim Clerk and Treasurer Smith reported that the City (as well as surrounding areas) will all be going to an optical scan for voting purposes. Nothing we can do about it but just be prepared for questions from the electors. Bonnie Dryer explained how the optical scan voting will work. Interim Clerk and Treasurer Smith expressed appreciation to all of the elections workers, but specifically to Mrs. Dryer for all of her hard work and dedication to the election process.

Police Chief Ernst presented the monthly police department report. They had a very busy July with a robbery taking place which ended with two adults and one juvenile getting arrested. Flambeau Rama has come and gone with statistics showing 26 incidents with 13 assists and 6 property damages. The police force was able to intervene into five different incidents to diffuse the situations. Chief Ernst informed the council that he has given some property to DPW....the first item was an ATV that had sat in the garage for 10 years. The second item was an old ambulance that the Police Department had received from Flambeau Hospital.

Water & Street Superintendent Hilgart updated the Council on the playgrounds located throughout the City. The crew will be replacing the chips with peat gravel. There is already some of this installed by the pool. Campers are extremely happy with the addition of sewers on all sites at Hines Park. Mr. Hilgart informed the Council that the force main is complete and it came in \$85,000 less than quoted. The boiler is once again rotted through at the City Hall. The fix will be approximately \$10,000. The steam heat was manufactured for the 1953 building and it is starting to fall apart. The council needs to start thinking about the future of this building and how much they are willing to spend.

There was a motion by Alderman Wartgow and seconded by Alderman Mader to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Contract negotiations with City Administrator/Clerk) and also pursuant to Wisconsin Statutes 19.85 (1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Regarding City landfill on Maple Ridge Rd.) Motion carried, 7-0.

There was a motion to return to open session by Alderman Wartgow and seconded by Alderman Greenwood. Motion carried, 7-0. Motion to execute the agreement of the City of Park Falls and Brentt Michalek to become the City Administrator/Clerk. Motion carried, 8-0. (The Mayor is able to vote for this position.)

The meeting adjourned at 6:43 p.m.

Michelle M. Smith  
Interim Clerk and Treasurer