

## COMMON COUNCIL MEETING MINUTES 9/22/2025

The Common Council of the City of Park Falls met in regular session at 5:00 PM on Monday, September 22, 2025. Mayor Tara Tervort called the meeting to order at 5:00 PM and the following members were present:

<b>Mayor:</b>	Tara Tervort
<b>Alderman:</b>	Dan Greenwood Dennis Wartgow Terry Wilson James Corbett Anthony Thier Dixie Weidman Michael Mader Dina Bukachek
<b>City Attorney:</b>	Bryce Schoenborn - Excused
<b>City and Zoning Administrator:</b>	Scott Kluver

**Staff present:** Shannon Greenwood, Bill Hoffman, Larry Reas, Marvin Nevelier, Becky Michels, Judy Kraetke

**Also present:** Gary Wollerman

**ADOPT THE AGENDA** - Motion by Weidman/Mader to adopt the agenda as presented. Motion carried.

**APPROVAL OF MINUTES** - Motion by Wartgow/Greenwood to approve the Minutes for the Joint Review Board meeting on September 4, 2025; the Common Council meeting on September 8, 2025; and the Finance Committee meeting on September 8, 2025. Motion carried.

**COMMUNICATIONS** – Alderman Wilson noted that all the streets on the west side of 5<sup>th</sup> Avenue South have terrible divots and dips and are really showing wear and tear.

### NEW BUSINESS

- A. Chicken Permit -354 2<sup>nd</sup> Avenue North – Applicant had animals prior to applying for a permit. Received concerns from neighbors that he has demonstrated that he is not responsible for his animals. No motion taken.
- B. Liquor License Transfer – Old Abe’s LLC- Motion by Wartgow/Mader to approve. Wilson abstains. Motion carried.
- C. 2026 General Fund & Debt Service Budget Presentation – Operating budget is looking pretty good for next year, and although we continue to pay down debt will take a couple more years before we get that down to a comfortable level and potentially consider any capital projects. Cell tower buyout will make fund balance a little more comfortable this year. Several refinements made to the budget over last year to improve clarity for more accurate figures. A significant change was how library was funded as the County increased its share. Not too many changes in expenses, biggest being that we anticipate a drop in auditor costs. Need to be cognizant that this is a revaluation year. The operating, debt service and capital budgets are proposing a combined levy amount of \$5,631 more than last year. This is allowed from the City’s growth rate and is anticipated to keep the City’s portion of the mill rate flat.

## **COMMITTEE REPORTS**

### **Finance**

Payment of Bills – Motion by Weidman/Bukachek to approve paying the bills in the amount of \$106,525.69.  
Motion carried, 8-0.

## **CITY OFFICIALS' REPORTS**

Mayor Tervort: Attended the League of Wi Municipalities conference in Milwaukee last week. There are big grant opportunities opening soon for IT needs, specifically for smaller municipalities.

Administrator Kluver: Finalizing audit results and hopefully have recommendation for the council soon. Plan Commission to review RFPs for comprehensive plan on Wednesday, and the RFPs for athletic complex are due tomorrow. Will need to schedule another meeting to evaluate results and discuss further the sawdust mitigation efforts at Hardwoods.

Treasurer Michels: Attended the Casselle software training last week in Wisconsin Dells and the Municipal Treasurers conference virtually last week.

DPW Director Hoffman – Fall cleanup is scheduled for October 20-31, 2025, and City trucks will haul leaves, yard waste, and garden waste left at the curb line or alley. Waste is disposable behind the City garage as well. Kurt Damrow was selected as the Wastewater Plant Operator of the year and will be honored October 20<sup>th</sup> in LaCrosse.

Clerk Greenwood – Attending the Workhorse training in Wausau on Friday with Deputy Clerk/Treasurer Andrea Mortier. We are working through our first solo utility billing cycle this week as well.

Police Chief Nevelier – Last week the officers participated in agility testing. Had an issue with the report writing software last week and it was down for 4 days, and they could not complete any reports.

Fire Chief Reas – Setting up and coordinating Fire Prevention Week activities which is October 5<sup>th</sup> through October 11<sup>th</sup>– there is an open house at the Fire Hall.

Library – Library Board will be conducting interviews tomorrow evening for the Director position. Have scheduled a sourdough class for October 9<sup>th</sup> and it is almost full.

The meeting was adjourned at 5:59

**Prepared by: Shannon Greenwood, City Clerk**