

For 2026:

Lifeguard starting:

\$15

Head Lifeguard starting:

\$17

Raises:

Returning Lifeguard	\$0.50
WSI	\$0.50
Returning Head Guard	\$0.50

Responsibilities and Job Descriptions:

POOL DIRECTOR, HEAD LIFEGUARDS, AND GUARDS ARE:

1. A part time summer position.
2. Persons having prior work experience with city will have preference, providing previous work has been satisfactory, notice of unsatisfactory work performance will be given by Oct. 1
3. Persons having all certificates necessary for the job.

THE POOL DIRECTOR MUST:

1. Have pool facilities available for the public by the start of swimming lessons.
2. Prepare a schedule for the use of the pool, including open and instructional swimming times. Send to the newspaper.
3. Ensure availability of telephone.
4. Post emergency telephone numbers on the wall near phone.
5. Keep daily records of pool operations, submit monthly reports to the State Health Inspector in Rhinelander, WI, send in monthly water samples from both pools to Madison. Accompany State Health Inspector on inspection of the pool facilities. Public Health Sanitarian 1853 N. Stevens Street Rhinelander, WI 54501
6. Cancel swimming lessons if in the opinion of the pool director and head guards that the temperature will not reach 62 degrees Fahrenheit by 9:00 A.M.
7. Ascertain written reports for all pool accidents.
8. Collect, count and submit money to City Clerk's Office daily and submit payroll sheets.
9. Maintain and operate the pool facility as required by all applicable Federal, State, and local laws and regulations. See state manual.

10. Maintain a professional attitude and be tactful and courteous to the public at all times.
11. Winterize both pools at the end of season. See manual.

THE HEAD LIFEGUARDS MUST:

1. Help ready the pool facilities for the season.
2. Work on the days of lesson sign up.
3. Hold a current Lifeguard, Water Safety Instructor, and CPR for the Professional Rescuer certificate
4. Teach Red Cross lessons.
5. Help schedule lifeguards if necessary.
6. Help set up guards' teaching schedules.
7. Teach WSI and guard
8. Check lesson plans.
9. Help and oversee daily operations and put out safety equipment (rescue tubes, backboard, AED)
10. Take daily water reports and mix soda ash for both pools when director is not present.
11. Call director prior to closing the pool for breakdown, or inclement weather.
12. Call guard meetings whenever needed for discussions of safety, scheduling, and any other problems that may arise.
13. Clearing facility of all people at the end of the day.
14. Be the last person to leave the pool, locker rooms, lobby area,
15. Making sure all equipment is in proper places.
16. Closing, locking and double checking all doors/gates.
17. Turning off all lights.
18. Execute all additional duties assigned by the Pool Director.

LIFEGUARDS

1. Help ready the pool facilities for the season.
2. Hold a current Lifeguard, Water Safety Instructor, and CPR for the Professional Rescuer certificate
If lifeguard is not WSI, they will receive limited hours
3. Teach Red Cross lessons.
4. Lifeguard
5. Help prevent accidents, both in water and on deck.
6. Be responsible for the rescue and emergency care of accident victims.
7. Enforce all pool rules and regulations uniformly and consistently. If you observe situations or behaviors that are not specified in rules use common sense in reacting. Be a master of the situation at all times.

8. Maintain a professional attitude and be tactful and courteous in handling the public and disciplinary problems.
9. Wear identifying apparel, whistle and guard pack. Avoid undue familiarity and fraternization with all pool personnel and pool patrons while on duty.
10. Be at assigned post on time, according to rotation schedule, remain at this post until guard relieves you for rotation. Rotating guard will stand and watch area while posted guard climbs down out of tower. Posted guard will stand watch until guard is sitting in tower, then moves on the next rotation position. When on break, you are required to take care of front desk if need be. Each guard will have 15 min. of non work time within a four hour shift. If weather is extremely hot all guards on duty may blow all patrons out and take a water break for 10-15 min.
11. If patron load does not exceed 5/10 lifeguard may stand on deck or sit in chair on deck of pool otherwise all guards must be in towers.
12. Lifeguards are encouraged to share ideas with all lifeguards and pool director.